

Framework for Crystal Palace Triathletes – Junior Section

Background:

- 1.1 Following a number of enquiries from the public, asking about opportunities for youngsters to train in the discipline of triathlon, an item on setting up a junior section was put to the AGM in December 2007, with a request for £1,000 of club finances to be used to help set up the section. The majority of members were in favour of a junior section subject to a framework being developed to inform members of how such a section would operate and the impact it may have on the existing club.
- 1.2 Emails were circulated asking members of CPT interested in involvement of a junior section to contact the existing Secretary of CPT. This invitation was open to all members of the club. From this, a group of approximately 10 people wanting to work on the junior section was formed. Positions of responsibility were chosen collectively by those members who had put themselves forward.
- 1.3 The incoming CPT Committee in November 2008 will appoint a Junior Coordinator to oversee the operation of the Junior Section.

Relationship with existing CPT club:

- 2.1 The junior section of CPT (hereafter referred to as JSCPT) will primarily act as a standalone club in the following respects:
 - Separate administration (see more under section 3.1 on personnel)
 - Separate finances (see more under section 6 on finances)
 - Separate training (see more under section 5 on training)
- 2.2 Transparency of decisions taken. A Junior coordinator will be appointed by the incoming CPT Committee following the 2008 AGM. A JSCPT page on the Club website has been set up – which can be accessed both by CPT and JSCPT members. In addition for the first year of its inception – regular updates on activities will be provided to the CPT committee. There will be a review following the 2008 AGM and a report produced to be made available to all CPT and JSCPT members. A decision about extending membership of the Junior Section will be put to the full club before April 2009.

Personnel involved:

- 3.1 Following the election of the CPT Committee in November 2008, a Junior coordinator will be appointed. This post will be renewed annually, as with

all other Committee posts.

3.2 Other JSCPT personnel:

Coaches - A number of coaches in the various triathlon disciplines will be necessary. In line with current legislation all coaches will need the following:

Recognised BTF coaching qualifications as these will cover child protection qualification, Criminal Records Bureau check (CRB) and First Aid qualification. Evidence of qualifications will need to be presented to the Junior Coordinator and placed on file for reference.

Volunteers – Due to the necessity of adult:child ratio for some sessions it is envisaged that some volunteers may be needed to help assist coaches in training sessions. All volunteers will be under the supervision of the coach. Volunteers will be subject to the same checks and references as coaches.

Membership of JSCPT:

4.1 Recruitment of members:

For the first 12 months the JSCPT will not be advertised to the public. Members will be recruited from existing CPT family members i.e. children of club members. The rationale for this is to keep the numbers involved manageable whilst the section is in its infancy. This will be reviewed following the 2008 AGM.

4.2 Age of members:

For the first 12 months it is proposed that the JSCPT will be open to young persons between the age of 8 and 18, in line with BTF guidance.

4.3 Membership Cost:

For the first 12 months, members will be charged a joining fee of £10. Membership will be free for 2008 – with this being reviewed in January 2009.

4.4 Membership forms:

These will follow BTF templates from January 2009 and be held by the Junior Coordinator.

Training:

- 5.1 The training will be subject to change as the JSCPT becomes more established. Training sessions for all three disciplines will need to be offered to members. At the present time sessions are set for:

Swim: Friday – 19.45 to 20.45 at Dulwich Prep 4 lanes for adults, 2 for juniors. (juniors need to be able to swim at least 25 metres without struggling). £2 per session.

Bike: Tuesday evening during the track season Herne Hill Velodrome - bring own bike, cost £1 for under 16s, £2 for 16+ and £3 for adults. (Bikes can be hired for those who don't have their own – but members will be encouraged to bring their own).

Run/land based: Tuesday – 18.30 to 19.30- Crystal Palace Track.
Saturday morning 9.00 to 10.30 Crystal Palace Track. Cost - track entry fees.

Finance:

- 6.1 The JSCPT will have a separate bank account to CPT.
- 6.2 At the 2007 AGM it was agreed £1000 of club funds would be at the Junior Section's disposal to help get it started; this sum was based on one term's pool hire. It was agreed that we would make the Junior Section self financing and only use the agreed £1000 from the club accounts if absolutely necessary and if used try and refund at a later date. It is hoped that funding can be sought from a number of grants available with local Councils. By using the existing Dulwich Pool on Fridays – no additional costs are actually needed at the moment.
- 6.3 Enquiries have been made with Bromley Council/My Time Sports Development and Lewisham Council's Sports Development departments for grants to assist development of the JSCPT.
- 6.4 The JSCPT will also join the club to Sport Bromley, at a cost of £10 per year, which would give access to 50% discount on various coaching courses.